

Welcome to Tech!

Office of Postdoctoral Services



Who We Are



Jana Stone, Ph.D.

- **Assistant Vice Provost for Professional Development**
- **Director of Postdoctoral Services**
- **Graduate and Postdoctoral Education**



Karena Nguyen, Ph.D.

- **Assistant Director of Postdoctoral Services**
- **Graduate and Postdoctoral Education**

Onboarding

Getting Started Checklist

All Postdocs

Visit Human
Resources

Enroll in
Benefits

RCR,
EHS, etc.

Engage
with us!

International Postdocs – Visit the [Office of International Education](#) & [Global Human Resources](#)

Postdoctoral Services Resources

Stay in the Know!

Bi-Weekly [Postdoc] Newsletters



Postdoctoral Services

In this newsletter:

- Join Us for a Faculty Panel
- New Postdoc Orientation
- National Center for Faculty Development and Diversity Webinars
- Volunteer for the STEM Professional School Partnership Program
- Funding Opportunities



Join Us for a Faculty Panel

Wednesday, August 17, 2022
4:00 - 5:00 p.m. ET

Curious about the faculty job application process or life as an assistant professor? The Office of Postdoctoral Services will be hosting a virtual panel of recently hired faculty from the Departments of Biology, Materials Science and Engineering, Computational Science and Engineering, Civil and Environmental Engineering, Mathematics, and Psychology at Emory and Georgia Tech.

Please register in advance for this event using [this link](#).



New Postdoc Orientation

Wednesday, September 7, 2022
4:00 - 5:00 p.m. ET

Are you a new postdoc? Please join us for this session to network with other postdocs, identify available resources at Tech, and receive a preview of upcoming workshops.

Please register in advance for this event using [this link](#).

Website: postdocs.gatech.edu



Postdoctoral Services

[About Us](#) ▾ | [Prospective & New Postdocs](#) ▾ | [Postdoc Resources](#) ▴ | [Faculty & Staff Resources](#) ▾ | [Events & News](#) ▾

Postdoc Resources

Appointment Guidelines

Career and Professional Development

Fellowships and Grants

Family Friendly Resources

Groups and Organizations

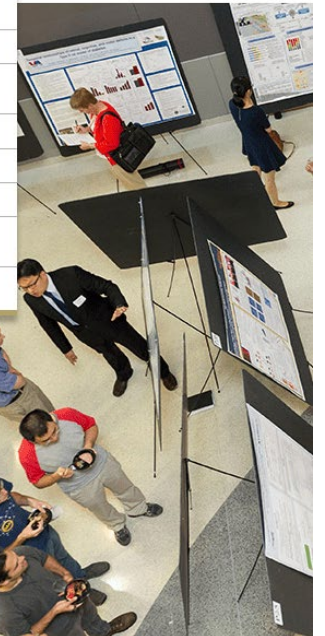
Responsible Conduct of Research

Frequently Asked Questions

Welcome to the Office of Postdoctoral Services

Our mission is to enhance postdoctoral training and professional development, while building a sense of community.

About Our Office



Join our Slack Group



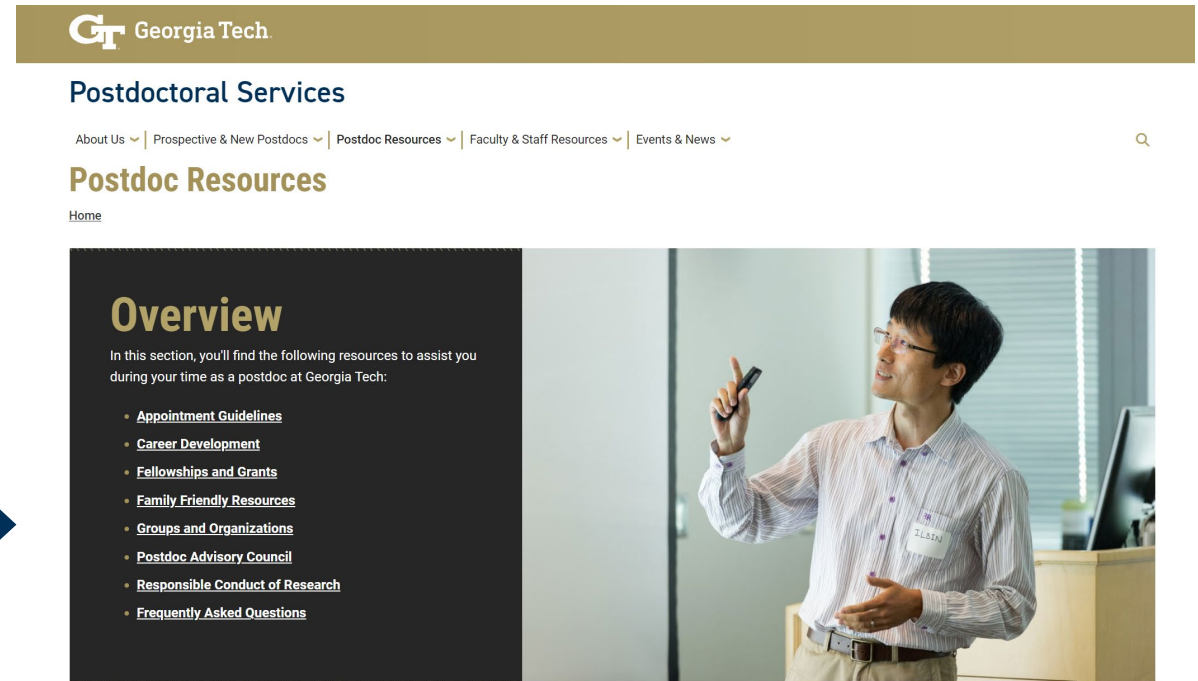
Our workspace is gtpostdocs.slack.com

Register with your gatech.edu e-mail address to join!

- 1. Read our [Code of Conduct](#).**
- 2. Head to the #introductions channel and let people know:**
 - 1. Your name**
 - 2. College/School**
 - 3. 2-3 sentences about your research**
 - 4. A non-scientific skill**
 - 5. Leave a :party_blob: emoji to show that you read and understand our Code of Conduct**

View our website

- Career and Professional Development Roadmap
- Mentoring (e.g., setting mutual expectation, annual evaluations)
- ... and many more!



Communication and Advocacy

Set Expectations Early

- Self-assessment and goal setting
- Writing goals and expectations
 - Additional resources on mentoring relationships

Postdoc Advisory Council

- **Faculty representatives from each college/school**
- **Find your contact [here](#)**

Advocacy and Conflict Resolution

First steps

- **Talk with the person**
- **Talk with your faculty supervisor**
- **Talk with your Postdoc Advisory Council representative**
- **Talk with the school chair or associate chair**
- **Talk with the associate dean for research for your college**

Where to seek help

- **[Kyla Ross](#), Assistant Vice Provost for Advocacy and Conflict Resolution**
- **[David Anderson](#), Assistant Director for Advocacy and Conflict Resolution**

If a postdoc has attempted to have their concern addressed yet still feels that they need someone in the Institute to look at their case to help with the conflict.

Additional Postdoc Resources



Graduate Career Development

- **Events** career.gatech.edu/events

- Workshops
- Employer Information sessions
- Career Chats
- Fall and Spring Career Fairs

- **CareerBuzz job posting site**

- **Appointments**

- Career Exploration
- Resume reviews and interview prep
- Job search strategies
- Salary negotiation tips

Graduate advisors are available for appointments with postdocs:

- **Christina Hall**
- **Catharine “Cat” Groover**

Teaching and Future Faculty

TA Development and Future Faculty support



- **Tech to Teaching certificate program**
- **Academic job search workshop series and virtual bootcamp**
- **Individual consultations on academic jobs and teaching**
- **Teaching workshops**
- **CTL free virtual workshops and classes**

Tech to Teaching



Workshops



Consultations



Responsible Conduct of Research

<https://rcr.gatech.edu/>

<https://rcr.gatech.edu/compliance-postdocs>

- **Online CITI RCR course within 90 days**
- **If funded by a covered NSF grant = 4 hrs in-person RCR within 1 yr**
- **If funded by a covered NIH grant = 8 hrs in-person RCR within 1 yr**

Library

<https://library.gatech.edu/>

<https://library.gatech.edu/faculty>

- **The Faculty Research Zone, 4th floor of Price Gilbert, is open to postdocs! (<https://www.library.gatech.edu/faculty-research-zone>)**
- **A variety of workshops throughout the year**
 - Citation management
 - Data visualization
 - Finding funding opportunities
- **[Poster printing service](#) (if your unit does not have one)**
- **Provides free [patent and trademark](#) related training and research consultation**

Entrepreneurship Opportunities

- The [Enterprise Innovation Institute](#) is Tech's business outreach organization and offers a variety of programs for commercialization, entrepreneurship, and business services

Health and Well-being

- **Employee Assistance Program** – mental health counseling and support 24 hours a day
- **Health Initiatives** – workshops and events to support the well-being of the Tech community.
- **The Be Well series** – information on benefits and topics like finances and home ownership.



Family Accommodations and Other Support Groups

- **OHR Benefits** for spouses and dependents
 - **Work-Life Programs** (e.g., summer camp, childcare)
- **International Students and Scholars Services**
 - **Spouse and Family Resources**
 - **Georgia Tech International Spouse Group**
- **The Language Institute** offers courses for international scholars and spouses to improve English proficiency
- **Employee Resource Groups** (ERGs)

Employee Resource Groups

[Home](#)

Employee Resource Groups (ERGs)

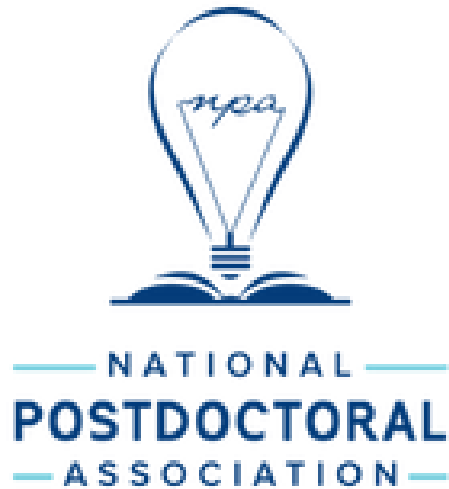
Employee Resource Groups (ERGs) are voluntary employee associations that aim to build an equitable and inclusive community and ensure employees experience a greater sense of psychological safety and belonging.



ERGs are generally designed to:

- Foster a greater sense of belonging for members.
- Encourage the exchange of ideas on matters of interest to members and allies.
- Celebrate the professional, social, and cultural contributions of members.
- Create opportunities for members and allies to connect personally and professionally.

Build your own peer support network!



[Activate your free National Postdoctoral Association affiliate membership.](#)

- **Career and professional development webinars**
- **[SmartSkills Series](#)**
- **Leadership opportunities on the Advocacy, Outreach, Meetings, POSTDOCKET, or Resource Development Committees**
- **Job board**
- **And more!**

**Questions can be sent to:
postdoc-services@gatech.edu**