

Welcome to Tech!

Office of Postdoctoral Services



Who We Are



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Onboarding

Getting Started Checklist

All Postdocs

Visit Human
Resources

Enroll in
Benefits

RCR,
EHS, etc.

Engage
with us!

International Postdocs – Connect with the Office of International Education or Global Human Resources

Review Administrative Tasks & General Contacts

Benefits Enrollment

- If you are a **new employee** and need advice before selecting a healthcare insurance, a retirement plan (required!) or other benefits:
 - Benefits Counselors are available to assist you. [Schedule an appointment](#) or read [benefits information](#).
 - [The Optional Retirement Plan \(ORP\)](#) is selected by most postdocs. The TRS plan requires 10 years of work within the USG system, which is unlikely for most postdocs.
- If you are an **Affiliate Postdoctoral Scholar** (not an employee), you are eligible for the [student health insurance plan](#) only. Please email postdoc-services@gatech.edu if you have any questions.

Postdoctoral Services Resources

Stay Informed!

Bi-Weekly [Postdoc] Newsletters



In this newsletter:

- Join Us for Ceramics Night!
- Workshop: Networking for Career Success
- Reminder: Attend the Research Town Hall
- Graduate Career Consortium: Virtual Career Expo
- Understanding the media: A starter guide for scientists
- Opportunities through the National Postdoctoral Association
- Postdoc Chats
- Funding Opportunities

Join Us for Ceramics Night!

DATE: Tuesday, March 11
TIME: 4:00 - 6:00 p.m. ET
LOCATION: On campus at Georgia Tech Paper & Clay, 410 4th St NW, Atlanta, GA 30332

Register using this link.

For this spring event, you will get the opportunity to paint your own ceramic mug! We have 34 spots available and there is still room. We hope to see you!



[Website: postdocs.gatech.edu](http://postdocs.gatech.edu)



Postdoctoral Services

Office of Graduate and Postdoctoral Education

About | Prospective & New Postdocs | Current Postdoc Resources | Faculty & Staff Resources | Events & News

Welcome to the Office of Postdoctoral Services

Our mission is to enhance postdoctoral training and professional development, while building a sense of community and support.

[About Our Office](#)

Current Postdoc Resources Overview

Appointment Guidelines

Career Development

Career and Professional Development

Cohort-Based Programs for Postdocs

Fellowships and Grants

Family Friendly Resources

Groups and Organizations

Postdoc Advisory Council

Responsible Conduct of Research

Frequently Asked Questions



Join Our Slack



Our workspace is gtpostdocs.slack.com

Register with your gatech.edu e-mail address to join!

1. Read our [Code of Conduct](#).
2. Head to the #introductions channel and let people know:
 1. Your name
 2. School/Department
 3. 2-3 sentences about your research
 4. A non-scientific skill/hobby
 5. Leave a :party_blob: emoji to show that you read and understand our Code of Conduct

Postdoctoral Services Events and Workshops

All events and workshops are released through our newsletter at the beginning of each semester.

If you arrive mid-semester, [subscribe to our newsletter](#) to receive the most up to date information.

Communication and Self-Advocacy

Set Expectations Early

- Self-assessment and goal setting
- Writing goals and expectations
 - Additional resources on mentoring relationships
- Postdoc Academy's "Productive Postdoc Conversations"
 - Topics cover building an actionable career plan, exploring leadership, transferable skills, and more
 - Provides activities and resources for mentors *and* mentees

Mentorship Training

- [Impactful Research Mentorship Series](#)
- [Navigating Professional Boundaries: A Guide for Graduate Student and Postdocs](#)

Postdoc Advisory Council

- Faculty representatives from each college/school to help with unit specific questions, e.g., seminars, core facilities, listservs
- Find your contact [here](#)

Advocacy and Conflict Resolution

First steps

- Talk with the person
- Talk with your faculty supervisor
- Talk with your Postdoc Advisory Council representative
- Talk with the school chair or associate chair
- Talk with the associate dean for research for your college

Where to seek help

- [Kyla Ross](#), Assistant Vice Provost for Advocacy and Conflict Resolution
- [David Anderson](#), Assistant Director for Advocacy and Conflict Resolution
- [Office of the Ombuds](#)

If a postdoc has attempted to have their concern addressed yet still feels that they need someone in the Institute to look at their case to help with the conflict.

Additional Postdoc Resources

Graduate Career Development



- Events
 - Workshops
 - Employer Information Sessions
 - Career Chats
 - Fall and Spring Career Fairs
- CareerBuzz job posting site
- Appointments
 - Career exploration
 - Resume reviews and interview prep
 - Job search strategies
 - Salary negotiation tips

Graduate Career Development Advisors are available for appointments with postdocs:

- Christina Hall
- Catharine “Cat” Groover
- Gaeun “Gwenn” Seo



Preparing Future Faculty



TA Development and Future Faculty support



- Tech to Teaching certificate program
- Fundamentals in Teaching and Learning for Postdocs
- Academic job search workshop series and bootcamp
- Individual consultations on academic jobs and teaching
- Teaching workshops
- CTL free virtual workshops and classes

Tech to Teaching



Workshops



Consultations



Responsible Conduct of Research

<https://rcr.gatech.edu/>

<https://rcr.gatech.edu/compliance-postdocs>

- Complete online CITI RCR course within 90 days
- If funded by a covered NSF grant = 4 hrs in-person RCR within 1 yr
- If funded by a covered NIH grant = 8 hrs in-person RCR within 1 yr

Library

<https://library.gatech.edu/>

<https://library.gatech.edu/faculty>

- The Faculty Research Zone, 4th floor of Price Gilbert, is open to postdocs! (<https://www.library.gatech.edu/faculty-research-zone>)
- Workshops offered throughout the year (e.g., citation management, data visualization, finding funding opportunities)
- Subject experts
- Poster printing service (if your unit does not have one)
- Provides free patent and trademark related training and research consultation
- Fun events!

Naugle Writing and Communication Center

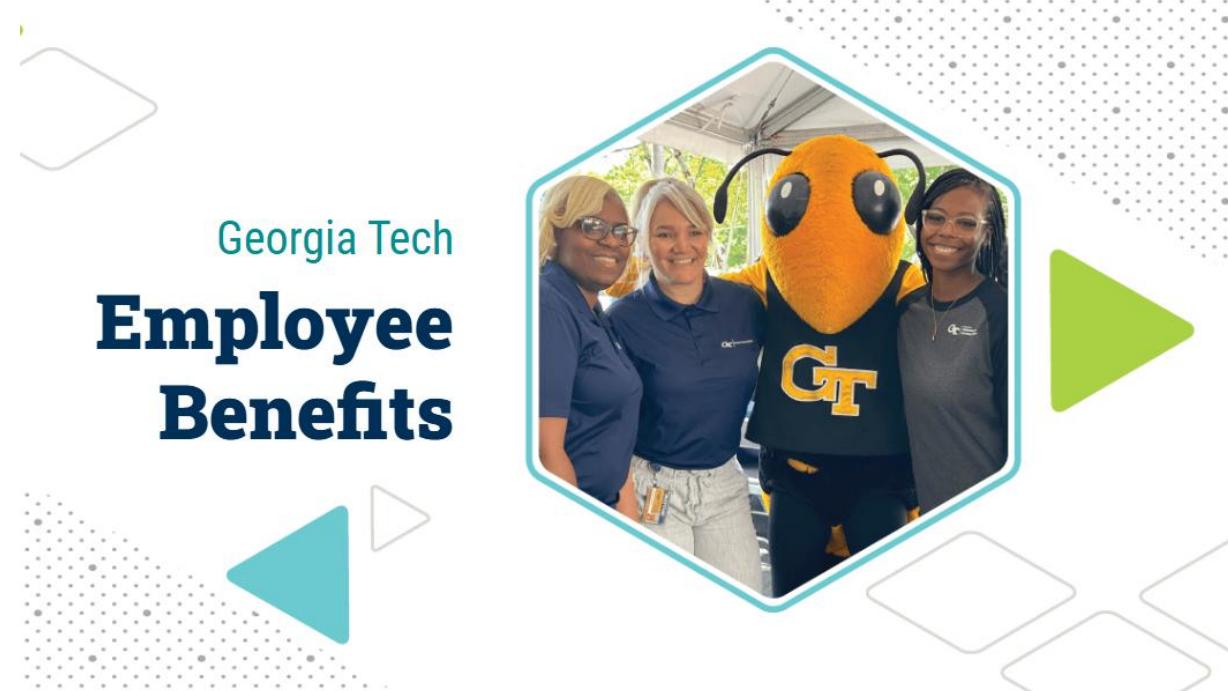
- <https://www.communicationcenter.gatech.edu/>
- Advice on communications projects (e.g., job talks, grant proposals)

Entrepreneurship Opportunities

- The [Enterprise Innovation Institute](#) is Tech's business outreach organization and offers a variety of programs for commercialization, entrepreneurship, and business services

Health and Well-being

- Employee Benefits
- Employee Assistance Program
 - mental health counseling and support 24 hours a day
- Wellness Empowerment Center
 - a large offering of support services for individuals and families, and resources about financial well-being, nutrition, and other topics
- Campus Recreation – fitness classes, intramural sports, other exercise programs



Family Accommodations and Other Support Groups

- Perks and Programs for spouses and dependents (e.g., summer camp, childcare)
- International Students and Scholars Services
 - Spouse and Family Resources
 - The Language Institute offers courses for international scholars and spouses to improve English proficiency
- Communities of Connection are employee-initiated community groups

- Employee Resource Groups are voluntary employee associations that aim to build a welcoming community



Communities of Connection
@Tech

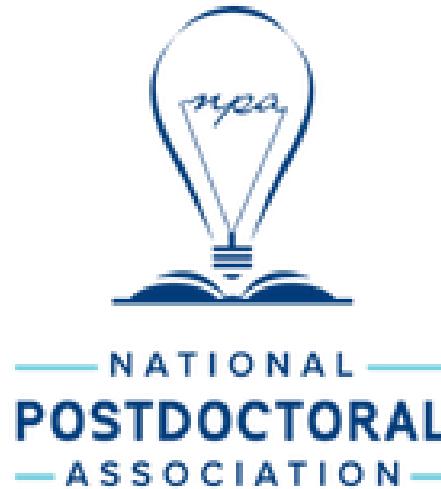
Communities of Connection are employee-initiated community groups for employees with common concerns/life experiences centered under at least one of the 8 Dimensions of Wellness to offer support and connection for one another.

Spread the word! [Download the promotional flyer](#) to encourage your colleagues to join a Community of Connection or Resource Group.

Additional International Scholar Resources

- Postdocs new to paying taxes in the U.S.
 - Webinar from Jan 31, 2025:
https://mediaspace.gatech.edu/media/Postdocs+new+to+paying+taxes+in+the+U.S./1_kyytj2v
- From the National Postdoctoral Association (activate your free membership to access)
 - [Beginner's Guide to Income Taxes for International Postdocs](#)
 - [International Postdoc's Survival Guide](#)
- [International Grants & Fellowships](#)

Build Your Own Peer Support Network!



[Activate your free National Postdoctoral Association affiliate membership.](#)

- Career and professional development webinars
- [SmartSkills Series](#)
- Leadership opportunities on the Advocacy, Outreach, Meetings, POSTDOCket, or Resource Development Committees
- Job board
- And more!

Questions can be sent to:
postdoc-services@gatech.edu