

Welcome to Tech!

Office of Postdoctoral Services



Who We Are



Jana Stone, Ph.D.

*Assistant Vice Provost for Professional
Development*

Director of Postdoctoral Services

Graduate and Postdoctoral Education



Karena Nguyen, Ph.D.

*Assistant Director of Postdoctoral
Services*

Graduate and Postdoctoral Education

Onboarding

Getting Started Checklist

All Postdocs

Visit Human
Resources

Enroll in
Benefits

RCR,
EHS, etc.

Engage
with us!

International Postdocs – Visit the Office of International Education & Global Human Resources

Review Administrative Tasks & General Contacts

Postdoctoral Services Resources

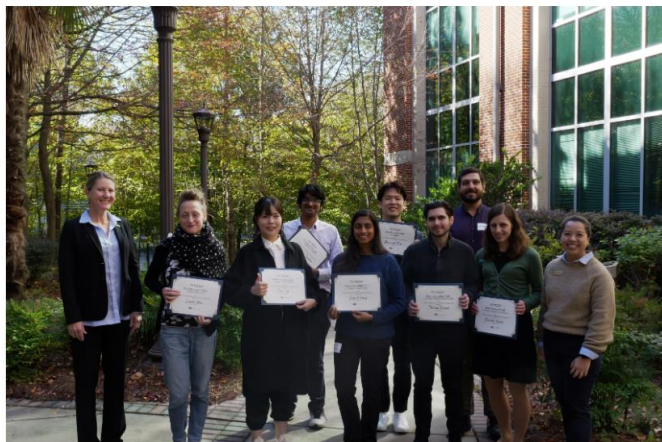
Stay in the Know!

Bi-Weekly [Postdoc] Newsletters



In this newsletter:

- Congratulations to the Winners of the Fall 2023 Postdoctoral Research Symposium
- How We Celebrated National Postdoc Appreciation Week at Georgia Tech
- Workshop: Preparing for the Interview and Job Talk
- Panel: Effective and Responsible Use of AI in Research
- Webinar: How to Manage Stress, Rejection & the Haters in Your Midst
- Access Jobs and Internships through CareerBuzz
- Postdoc Meet-Ups
- Funding Opportunities



Congratulations to the Winners of the Fall 2023 Postdoctoral Research Symposium

Twenty postdocs from across Georgia Tech shared their work through 10-minute research talks or 5-minute lightning talks last week. Eight postdocs won conference travel awards sponsored by the Executive Vice President for Research, the Deans of Engineering and Sciences, the Associate Dean for Research and Outreach in the Ivan Allen College of Liberal Arts, and the Vice Provost for Graduate and Postdoctoral Education. Thank you to presenters, attendees, and judges for making this event a success! View the [full announcement of the winners](#).

[Website: postdocs.gatech.edu](https://postdocs.gatech.edu)

The screenshot shows the Georgia Tech Postdoctoral Services website. At the top is the Georgia Tech logo and the text "Georgia Tech Postdoctoral Services". Below this is a navigation menu with links for "About Us", "Prospective & New Postdocs", "Postdoc Resources", "Faculty & Staff Resources", and "Events & News". A large blue arrow points from the URL above to the "Postdoc Resources" link in the menu. On the right side of the page is a vertical list of resource categories: "Postdoc Resources", "Appointment Guidelines", "Career and Professional Development", "Fellowships and Grants", "Family Friendly Resources", "Groups and Organizations", "Responsible Conduct of Research", and "Frequently Asked Questions". The main content area features a large heading "Welcome to the Office of Postdoctoral Services" and a mission statement: "Our mission is to enhance postdoctoral training and professional development, while building a sense of community." Below the mission statement is a button labeled "About Our Office". The background of the website features a dark, textured pattern and a photograph of people at a research symposium.

Join our Slack!

Our workspace is gtpostdocs.slack.com

Register with your gatech.edu e-mail address to join!

1. Read our [Code of Conduct](#).
2. Head to the #introductions channel and let people know:
 1. Your name
 2. School/Department
 3. 2-3 sentences about your research
 4. A non-scientific skill/hobby
 5. Leave a :party_blob: emoji to show that you read and understand our Code of Conduct



Communication and Advocacy

Set Expectations Early

- Self-assessment and goal setting
- Writing goals and expectations
 - Additional resources on mentoring relationships
- Postdoc Academy's "Productive Postdoc Conversations"
 - Topics cover building an actionable career plan, exploring leadership, transferable skills, and more
 - Provides activities and resources for mentors *and* mentees

Postdoc Advisory Council

- Faculty representatives from each college/school
- Find your contact [here](#)

Advocacy and Conflict Resolution

First steps

- Talk with the person
- Talk with your faculty supervisor
- Talk with your Postdoc Advisory Council representative
- Talk with the school chair or associate chair
- Talk with the associate dean for research for your college

Where to seek help

- [Kyla Ross](#), Assistant Vice Provost for Advocacy and Conflict Resolution
- [David Anderson](#), Assistant Director for Advocacy and Conflict Resolution

If a postdoc has attempted to have their concern addressed yet still feels that they need someone in the Institute to look at their case to help with the conflict.

Additional Postdoc Resources



Graduate Career Development

- Events
 - Workshops
 - Employer Information sessions
 - Career Chats
 - Fall and Spring Career Fairs
- CareerBuzz job posting site
- **Appointments**
 - Career Exploration
 - Resume reviews and interview prep
 - Job search strategies
 - Salary negotiation tips

- Graduate Career Development Advisors are available for appointments with postdocs:**
- Christina Hall
 - Catharine “Cat” Groover

Preparing Future Faculty

TA Development and Future Faculty support



- Tech to Teaching certificate program
- Fundamentals in Teaching and Learning for Postdocs
- Academic job search workshop series and bootcamp
- Individual consultations on academic jobs and teaching
- Teaching workshops
- CTL free virtual workshops and classes

Tech to Teaching



Workshops



Consultations



Responsible Conduct of Research

<https://rcr.gatech.edu/>

<https://rcr.gatech.edu/compliance-postdocs>

- Online CITI RCR course within 90 days
- If funded by a covered NSF grant = 4 hrs in-person RCR within 1 yr
- If funded by a covered NIH grant = 8 hrs in-person RCR within 1 yr

Library

<https://library.gatech.edu/>

<https://library.gatech.edu/faculty>

- The Faculty Research Zone, 4th floor of Price Gilbert, is open to postdocs! (<https://www.library.gatech.edu/faculty-research-zone>)
- A variety of workshops throughout the year
 - Citation management
 - Data visualization
 - Finding funding opportunities
- [Poster printing service](#) (if your unit does not have one)
- Provides free [patent and trademark](#) related training and research consultation

Entrepreneurship Opportunities

- The [Enterprise Innovation Institute](#) is Tech's business outreach organization and offers a variety of programs for commercialization, entrepreneurship, and business services

Health and Well-being

- **Employee Assistance Program**
– mental health counseling and support 24 hours a day
- **Health Initiatives** – workshops and events to support the well-being of the Tech community.
- **Wellness Empowerment Center**
– support services and information on benefits and topics like finances and home ownership



Family Accommodations and Other Support Groups

- [Perks and Programs](#) for spouses and dependents (e.g., summer camp, childcare)
- International Students and Scholars Services
 - [Spouse and Family Resources](#)
 - [Georgia Tech International Spouse Group](#)
- [The Language Institute](#) offers courses for international scholars and spouses to improve English proficiency
- [Communities of Connection](#) are employee-initiated community groups



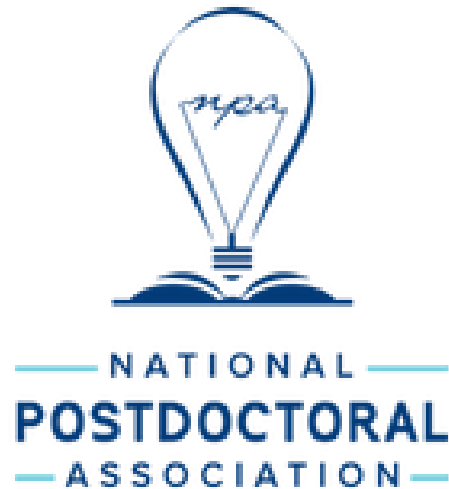
**Communities of
Connection**

@Tech

Communities of Connection are employee-initiated community groups for employees with common concerns/life experiences centered under at least one of the 8 Dimensions of Wellness to offer support and connection for one another.

Spread the word! [Download the promotional flyer](#) to encourage your colleagues to join a Community of Connection or Resource Group.

Build your own peer support network!



[Activate your free National Postdoctoral Association affiliate membership.](#)

- Career and professional development webinars
- [SmartSkills Series](#)
- Leadership opportunities on the Advocacy, Outreach, Meetings, POSTDOCKET, or Resource Development Committees
- Job board
- And more!

**Questions can be sent to:
postdoc-services@gatech.edu**